

Nursery Care Costs

The Nursery academic year commences at the beginning of September and ends the last week in August.

Nursery care costs are payable in accordance with our published tariff and are reviewed annually in September. Parents will be given one month's written notice of any change in the nursery care costs or fee structure.

Nursery care costs are charged for **51 weeks of the year**. We regret that we are unable to reimburse due to illness, holidays or public holidays. There is no charge for the week between Christmas and New Year when the nursery is closed. Payment is due on the first day of the month in advance. The nursery operates a system of weekly fees irrespective of the child's age.

The first month or part month of your child's attendance is invoiced separately. Thereafter, an invoice is produced which provides you with an equal monthly payment amount for the whole of the academic year. This invoice calculates the weekly fee rate multiplied by the number of payment weeks left in the academic year and divides the total by the number of months the payment is spread over.

The nursery is registered to claim the **Free Early Education Entitlement (FEEE)** on behalf of eligible children aged three and four years old. The nursery will be able to claim the grant at the start of the next term after your child's 3rd birthday. The grant is paid for 38 weeks of the year. Terms start at the beginning of September, January and April and we will deduct the applicable FEEE from your monthly invoice. The 15 hours FEEE is divided over 49.4 weeks which equates to 11.5 hours per week. However, Archfield House Nursery provides FEEE for 51 weeks of the year. The nursery operates a system of a minimum of 2 full day sessions. This means that extra hours and facilities provided above the 11.5 hours FEEE per week will be chargeable.

It is possible that we can accept our child for less than the 2 full day sessions but this is at the Nursery Managers discretion and we would give you 6 weeks' notice of a place. For a child accessing a FEEE session only, extra hours and facilities provided are optional.

Every six months a **Staff Training Day** is held and the nursery is closed. A 50% refund is made if your child normally attends nursery on that day.

The new **weekly fee rate** will be announced in July preceding the start of the new academic year.

The payment of your child's nursery care costs can be made by any of the following methods;

- Direct Debit
- Nursery childcare vouchers – We accept and are registered with a number of childcare voucher companies. Carer numbers are available from the nursery office upon request.
- Salary Sacrifice (Woodland House Nursery) – available to parents who work for UH Bristol.
- Free Early Education Entitlement (FEEE)